



DIVISION OF FINANCIAL ADMINISTRATION

ADDENDUM #1

Request for Information # 2456

Date: March 9th, 2021

Subject: Questions and Answer period

Title: Establishing New York's First State-Owned Veterans Cemetery

Bid Due Date: Thursday, March 18th, 2021 by 2:00 PM

Address Bids to: Joel Evans at Joel.Evans@veterans.ny.gov and
Paige Corning at Paige.Corning@ogs.ny.gov
With "RFI # 2456 - Respondent's Name" in the subject line

Questions & Answers:

1. Q: Is there a minimum and/or a maximum acreage pertaining to this need? Is there a requirement for expand-ability relative to the location?

A: There is no minimum or maximum acreage identified. However, in the analysis of which site the selection committee will pick, size will be one of the factors that the selection committee can consider.

2. Q: Could you let us know if there is a minimum-acreage requirement?

A: See answer to Question #1.

3. Q: Would it be permissible to attach some photos, plans and renderings, along with a link to a Video (3 Minutes) and Website as a part of our submission?

A: Any relevant information, along with the Attachment 1 – RFI Response and Information Form, can be provided.

4. Q: Are you considering property at the V.A. Hospital in our town?

A: Any property described in the prescribed application will be considered. No property will be considered if not described in the application.

5. Q: Is there a specific amount of acreage that you are looking for to establish the site?

A: See answer to Question #1.

6. Q: As I work through the RFI, I see where there are questions about operating costs. How do we estimate this when we do not know what the pay structure would be for staff and what utility cost would possible be?

A: Please provide the best estimate that you can and explain the factors that you used to reach this estimate. When providing the estimated cost, please describe the details of how many full-time and/or part-time staff you feel are necessary for the maintenance and operation of the cemetery, why you feel this number of personnel are necessary for successful maintenance and operation, and how you determined your estimate regarding staff salaries. Similarly, please provide for us your best estimates regarding utility costs, taking into account the topographical features of the proposed parcel of land, any special amenities that you either have or would like to add for the cemetery, and any other attributes that could reasonably impact utility expenses.

We understand that these are estimated costs, not final evaluations. We are looking for reasonable ballpark figures with rational explanations of how you reached those figures.

Reminder: Responses are due no later than March 18th, 2021 @ 2:00 PM

All other terms and conditions remain unchanged.

***If submitting a response, this Addendum #1 for RFI #2456 must contain a signature, be dated, attached to, and made a part of your response.**

Company Name: Oneida County Department of Planning

Address (include City, State, Zip): 321 Main Street, Utica, NY 13501

Respondents Name (please print): Adam Palmer

Title: Planner

Signature: *Adam Palmer*

Date: 03/18/2021